

Summit County SPECIAL EVENT FILMING PERMIT

PRODUCTION TITLE:

PRODUCTION TYPE: (Circle)

Feature Film Documentary TV-Series TV-Program TV-Movie Still Photography
Video Commercial Student Project

PRODUCTION COMPANY NAME:

Address: _____
Phone: _____ Fax: _____

FEDERAL TAX ID#:

LOCATION MANAGER:

Name: _____
Phone: _____ Cell Phone: _____
E-mail: _____ Fax: _____

ADDRESS OF FILMING LOCATION:

Residence: _____
Business: _____

FILMING DATE/TIME FOR THIS LOCATION:

Date(s) for filming: (**minimum 72 hours notice**)
Filming will be completed by: (time)
Construction at set needed for: (describe)

PRODUCTION INFORMATION:

VEHICLES: (#)

____ Production cars ____ Buses ____ Tow cars ____ Shuttle vans ____ Trucks
____ Crew cars ____ Vans ____ Trailers ____ Extra's cars ____ Campers
____ Catering truck

TOTAL # OF ALL VEHICLES:

PERSONNEL: (#)

____ Crew ____ Cast ____ Extras

TOTAL # OF ALL PERSONS:

USES: (check the following use at this location)

smoke/fire/other pyro running shots drive with flow or traffic
 street closure tow shots lane closure

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Summit County Clerk  
60 North Main  
PO Box 128  
Coalville, UT 84017  
(435)336-3204; (435)615-3204; (435)783-4351 x 3204  
Fax: (435)336-3030

**SPECIAL TRANSPORTATION NEEDS:**

State Roads used:  
Catering location:  
Other:

**SCENE SUMMARY:**

**SPECIAL NEEDS REQUESTED FROM SUMMIT COUNTY:**

**SECURITY:**

Private security (name):  
Contact person: \_\_\_\_\_ Phone:

Sheriff's Office contact:  
Date: \_\_\_\_\_ What was requested:

**PERMISSION SIGNATURES:**

Signatures obtained from the following persons: (neighbors, landowners, etc.)

How were persons contacted?:



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## **SUMMIT COUNTY FILM PERMIT GENERAL TERMS, CONDITIONS, AND RESTRICTIONS**

### **PERMITTEE AGREES:**

1. This permit must be in possession of the applicant at all times while on location and must be made available for inspection when requested by Summit County authorities or the public.
2. Permittee agrees to comply with all applicable Federal, State, and local laws, regulations, ordinances, and rules.
3. In the event that an authorized representative finds that the activities being conducted by the Permittee unnecessarily endangers the health and safety of any person or that said activities will cause damage to real or personal property, said representative, at their sole discretion, may suspend, cancel or amend this permit.  
Summit County reserves the right to suspend, cancel, or amend this permit at any time without incurring any liability to the Permittee.
4. The Permittee must obtain a liability insurance policy naming Summit County as “additionally insured”, and also as the “certificate holder” during the event with a face value of at least \$2,000,000. No permits will be issued without proof of this additional insurance.
5. This permit does not constitute nor grant permission to use or occupy property not belonging to, or under control of, Summit County. Permission to use or occupy these properties must be obtained from the owner or controller of such property in addition to this permit. Proof of such permission may be required prior to issuance of a permit.
6. Permittee is responsible for obtaining cooperation and signatures of the residents or owners of adjacent properties. Interference with movement or activities of these owners or residents should be as minimal as possible.
7. Permittee agrees to canvass the areas impacted by the filming at least 48 hours prior to filming, and businesses and residents notified, preferably in person, otherwise with flyers.
8. Parking in any areas designated as “no parking”, loading zones”, “emergency only” parking with any type of “restrictive definition”, needs to be designated within the Film Permit Application.
9. A fire lane of 20 feet must be maintained, allowing access through the length of closed and open roadways/streets.
10. Permittee must place equipment in such a way that pedestrians have safe passage and access to other sidewalks and the building entrances. Any cords or any type of equipment must be placed so it will not interfere, obstruct, or cause harm in any way.
11. All accesses, ramps, parking stalls, etc. authorized or duly marked for use of “handicapped” persons shall remain open and accessible.
12. Driveways and entrances shall allow for accessibility for emergency vehicles.
13. Permittee must comply with Summit County Ordinance #316, Chapter 9, Title C. The Ordinance prohibits excessive or unusually loud noise between the hours of 11:00p.m. to 7:00 a.m., Monday through Saturday, and not before 9:00 a.m. on Sundays, in residential areas.

As an appointed representative of the production company, I have read and agree to the terms of this filming permit for Summit County. I understand that filming will be permanently or temporarily shut down if the requirements, as set forth, are not adhered to either intentionally or unintentionally.

**APPLICANT:**

Company Name:  
Locations Manager:

The above signed hereby personally covenants, guarantees and warrants that he/she has the power to obligate the filming company to the terms and conditions of this permit.

\_\_\_\_\_  
(Signature) (Date)

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SUMMIT COUNTY APPROVAL: _____ (Health Dept.)
Date
_____ (Sheriff Office)
Date
_____ (Zoning)
Date
_____ (Park City Fire)
Date

FEES:

Administrative Fee: \$ 50.00
Filming Permit Fee: \$ 200.00
Vehicle Fee:
#cars _____ X \$6.00 \$
#oversized _____ X \$30.00 \$
TOTAL FEES DUE: \$

OFFICE USE ONLY:

Fee amount paid: \$ _____ Cash _____ Check # _____
Receipt #: _____
Insurance policy: _____ Yes No

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This Summit County Filming Permit was approved on the \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
(Signed)  
Shauna L. Kerr, Commission Chair

Attest:

\_\_\_\_\_  
(Signed)  
Susan Follett, County Clerk

SEAL